

BOARD OF HEALTH MEETING  
Wednesday, January 4, 2012  
1:30 p.m. – Health Service Center Board Room  
MINUTES

PRESENT: Jerrold Burns, Pat McKinney-Rice, Robert Benishek, Pat Galarowicz, Arlene Bonacci

ALSO PRESENT: Ron Barger, Sheila Rine

ABSENT: Dale Dahms, Sally Leaser, Dr. Kristine Flowers

1. J. Burns called the meeting to order at 1:30 p.m. Attendance as listed above.
2. Motion by A. Bonacci, seconded by B. Benishek to approve the agenda. Motion carried.
3. Minutes of the November 30, 2011 meeting were approved with motion by P. McKinney-Rice, seconded by A. Bonacci. Motion carried.
4. Review bills paid and fiscal year analysis. Motion by P. McKinney-Rice, seconded by B. Benishek to approve the bills paid and fiscal year analysis report. Motion carried.
5. Next meeting will be Wed., February 1, 2012 at 1:30 p.m.
6. Correspondence and Reports:
  - a. Legislative Update – Nothing new to report.
7. Public Health:
  - a. Data report for December was passed around and discussed. Motion by B. Benishek, seconded by P. McKinney-Rice to approve the data report. Motion carried.
  - b. Year End Comparison – Copies of the year end comparisons were passed around and discussed. Motion by B. Benishek, seconded by P. McKinney-Rice to approve the year end comparison report. Motion carried.
  - c. Building a Healthier Langlade County – There was no December BHLC meeting.
  - d. General Public Health Update:
    1. 2012 – Copies of the 2012 grants/contracts were passed around and reviewed. There is no Radon or Prevention grant this year.
    2. Other Grants – Ron explained that the Clean Sweep grant is a cooperative grant that is done each year with Land Conservation. Karen works with Marie Graupner on this. There is no Red Bag grant this year but the Health Department will continue to work cooperatively with several community organizations on this program.
  - e. Public Health Activities:
    1. Forrest Ave. Trailer Park – Ron reviewed the number of Health Hazards he has worked on throughout 2011, including currently, the Forrest Ave Trailer Park.

Ron discussed what Channel 7 had reported on the news, including inaccurate information. Channel 7 didn't come to interview Ron or the Health Department but went off of information received from tenants at the trailer park.

8. Personnel Update:

- a. Increase charge card for Sheila – Ron explained the need to increase Sheila's charge card as she orders for everyone in the Health Department. Motion by B. Benishek, seconded by P. Galarowicz to approve increasing the charge card limit for Sheila to \$3500 and forward on to Finance Committee. Motion carried.
- b. Julie's Graduation with BSN Degree – Ron mentioned that Julie did graduate with a BSN degree from Silver Lake College and did receive an increase in pay. Motion by B. Benishek, seconded by A. Bonacci to congratulate Julie on her graduation. Motion carried.
- c. Letter of Resignation – Ron read Holly's resignation which was effective Dec. 30, 2011. Motion by B. Benishek, seconded by P. McKinney-Rice to accept Holly's resignation and put on file. Motion carried.

9. Old Business:

- a. Public Awareness Activities – Number of newspaper articles and radio ads were done. B. Benishek suggested that Ron contact Gary Hartl from the Breakfast Club and introduce himself to the public as the new Director of the Health Department.

10. New Business:

- a. General Education
- b. Conference/Workshop Attendance:
  1. BOH members – Ron mentioned the Annual WPHA/WALHDB meeting will be held in Middleton May 21-23, 2012.
  2. Staff- Reviewed list

11. Referrals/Recommendations for February meeting – With the elections in April, it was discussed the at-large members terms. S. Leaser mentioned to Ron that she is still interested in being the community member at-large. Not sure of the at-large member terms. It was thought they were 2, 3 year terms, which would mean that Dr. Flowers and P. Galarowicz, would have to go off the BOH for at least year and the Health Department would have to advertise for new members. Ron will check with Robin confirm what needs to happen.

12. Motion by A. Bonacci, seconded by P. Galarowicz to adjourn the meeting at 2:20 p.m. Motion carried.

Submitted by:  
Sheila Rine

