

BOARD OF HEALTH MEETING  
Wednesday, February 5<sup>th</sup>, 2014  
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Jerrold Burns, Judy Popelka, Pat McKinney-Rice, Patty Shinnors, Dr. Flowers, Dale Dahms, Richard Hurlbert, Robert Benishek

ALSO PRESENT: Ron Barger, Sheila Rine, Jim McCullough

1. D. Dahms called the meeting to order at 10:30 a.m.
2. Pledge of Allegiance. Attendance as listed above.
3. Motion by R. Hurlbert seconded by J. Burns to approve the agenda. Motion carried.
4. Minutes of the January 8<sup>th</sup>, 2014 board meeting were approved with motion by J. Burns, seconded by B. Benishek. Motion carried.
5. Review bills.
6. The next meeting will be Wednesday, March 5<sup>th</sup>, 2014 at 10:30 a.m.
7. Correspondence and Reports:
  - a. Legislative Update – WI Counties magazine focused mainly on the 4-H program this month.
8. Public Health:
  - a. Data report for January was passed around and discussed. Motion by B. Benishek, seconded by J. Popelka to approve the data report for January. Motion carried.
  - b. General Public Health Update – Communicable disease update – Seeing quite a few cases of chlymdia. Flu is moderate for our state.
  - c. Program Update – BHLC continues to meet. Ron will be working on the Community Health Improvement Plan (CHIP) for the Health Department this year, rather than 2015 and then on a 3 year cycle like the hospital is on. The hospital hired a Community Health Improvement Specialist, Megan O’Hearn. Ron and Kari Lazars presented to the hospital this morning on the Population Health and Collaboration Building. Discussed having them do the presentation for the BOH after the spring elections.
9. Old Business:
  - a. Public Awareness Activities – Newspaper articles were shared. Radio articles were also on the radio. Ron informed the board, that we presented the top 3 schools who turned in their flu forms during the October exercises, an ice cream party. Culvers graciously donated the ice cream.
  - b. Channel 12 interview – Ron was interviewed by Ch. 12 to discuss the Langlade Health Coalition.
  - c. San Diego Trip – Ron gave a brief summary of the conference he attended at the end of January related to collaboration building.

- d. Employee Evaluations – Ron stated the county wanted to bring back employee evaluations. There was a committee who worked on compiling an evaluation form. The oversight committees will evaluate the department directors and department director will evaluation staff. There is a portion for Ron to fill out and then questions for the BOH to fill out. Copies were passed around for the BOH members to review. At the March meeting, we will go into closed session to have the BOH members discuss Ron’s evaluation. Ron reminded the members the handouts they were given are considered confidential.

10. New Business:

- a. Conference/Workshop attendance – BOH Members. B. Benishek made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by J. Burns. Motion carried.
- b. Staff – No conferences/workshops for February.
- c. Emergency Preparedness Kits – Ron mentioned he is working with Karen Kieper from Head Start, with the vulnerable population group, to put together emergency preparedness kits. Jim, who is the UW Oshkosh student with us for 2 weeks, will be working on this project. Initially, we were going to do 20 kits but Karen was able to talk with the school district and Head Start and received funding to purchase 20 more kits. This will be done at Head Start in 2 sessions on Feb. 12<sup>th</sup> and 13<sup>th</sup>. Ron did mention this to Channel 12 and they were interested in coming down to do a segment. B. Benishek also suggested we put something in the paper.

11. Referrals/Recommendations for March meeting – None.

12. Motion by B. Benishek, seconded by J. Burns to adjourn the meeting at 11:00 a.m. Motion carried.

Submitted by:  
Sheila Rine