

BOARD OF HEALTH MEETING  
Wednesday, December 4<sup>th</sup>, 2013  
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Jerrold Burns, Judy Popelka, Pat McKinney-Rice, Patty Shinnars, Dr. Flowers, Dale Dahms

ALSO PRESENT: Ron Barger, Sheila Rine, Karen Hegranes, Julie Webb

ABSENT: Richard Hurlbert, Robert Benishek

1. D. Dahms called the meeting to order at 10:30 a.m.
2. Pledge of Allegiance. Attendance as listed above.
3. Motion by J. Burns seconded by P. McKinney-Rice to approve the agenda. Motion carried.
4. Minutes of the November 6<sup>th</sup>, 2013 board meeting were approved with motion by J. Burns, seconded by P. Shinnars. Motion carried.
5. Review bills.
6. The next meeting will be Wednesday, January 8<sup>th</sup>, 2014 at 10:30 a.m.
7. Correspondence and Reports:
  - a. Legislative Update – Ron reviewed a DHS update on the Badgercare Program. Badgercare Plus pushed back their enrollment until April 1<sup>st</sup> rather than January 1<sup>st</sup>. Adults 19-64 should apply through the Marketplace.
8. Public Health:
  - a. Data report for November was passed around and discussed. Motion by J. Burns, seconded by P. McKinney-Rice to approve the data report for November. Motion carried.
  - b. General Public Health Update – Karen reported that Hepatitis C and Chlamydia have been reported and is being monitored. Marathon County is experiencing an increase in Pertussis. Flu activity is low for Wisconsin. Ron reviewed that the Health Department went into 13 schools and vaccinated over 1300 students in October as part of the PHP (Public Health Preparedness) exercise. He will share the After Action report with the board next month. Dr. Flowers mentioned the hospital was at 87% compliance for staff receiving the flu vaccine.
  - c. Program Update – Ameri-Corp – Julie reviewed the Parent Network that she is assisting Kaybrey, the Ameri-Corp volunteer with. Julie explained what the Parent Network is and explained that eventually the parents will take over this group and lead the meetings. Kaybrey has to hold 2 meetings as part of this project and they hope to hold 3 (1 in Elcho, 1 in White Lake and 1 in Antigo). All Board of Health members are invited to attend the first meeting which will be held on Dec. 10<sup>th</sup> at 6:30 p.m. at the Holiday Inn Express. The main topic will be “What our youth of today are facing” presented by Dan Bauknecht and Misty Servi.

BHLC and CHIP – Ron stated the logic models are completed and will start on the action planning through the groups that meet at the hospital. The current CHIP will be redone for 2014. BHLC will be updated on all progress made. Information from the various committees will be shared with BHLC and information will be shared between committees. Aspirus will be hiring a coordinator to oversee and assist the planning process and will also be working with BHLC.

9. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared.

10. New Business:

- a. Conference/Workshop attendance – BOH Members. P. McKinney-Rice made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by J. Burns. Motion carried.
- b. Staff – No education report for December.
- c. Ron explained the grants need to be spent by December 31<sup>st</sup>. Motion by J. Popelka, seconded by J. Burns to allow Ron to order over \$500 as long as it comes from the grant monies. Motion carried. Ron also discussed the credit cards. Sheila does the majority of the ordering for the department along with Ron and he would like to have a higher credit limit on those 2 credit cards. Motion by P. McKinney-Rice, seconded by D. Dahms to make Sheila's credit card limit from \$2000 to \$2500 and Ron's credit card limit from \$2500 to \$3500 and forward this request to the Finance Department. Motion carried. Gary Olsen will be made aware of the request.

Ron mentioned he attended a state-wide meeting taskforce reviewing communication issues with agent and non-agent Health Departments. Basically if you have agent status, means you have a sanitarian within your own Health Department and if you are non-agent status, your sanitarian is a regional sanitarian. Within the next 2 months, the state hopes to have a website, which would be updated weekly to show which facilities were inspected and their outcome.

Karen applied to have a AHEC student, like the Health Department had last year. The application is being reviewed.

11. Referrals/Recommendations for January meeting – Nothing.

12. Motion by J. Popelka, seconded by J. Burns to adjourn the meeting at 11:07 a.m. Motion carried.

Submitted by:  
Sheila Rine