

MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the Airport on September 7, 2016.

The following committee members were present: Chair: Carol Feller-Gottard, Richard Burby, and Angie Schreiber

Members Absent: None

Others present: Josh Walker, Airport Manager (via phone), Cameron Berg, Nate Heuss, Dave Solin, Pete Pennington.

Call meeting to order.

The meeting was called to order by Chairman Feller-Gottard at 3:30 p.m.

Approve or amend the September 7, 2016 agenda as printed.

Motion by Burby, second by Schreiber to approve the September 7, 2016 agenda as printed, all ayes, motion carried.

Approve or amend the minutes of August 3, 2016 Airport Committee meeting and August 3, 2016 Airport/Executive Committee meeting, with possible action

Motion by Schreiber, second by Burby to approve the minutes of August 3, 2016 Airport and August 3, 2016 Airport/Executive Committee meeting, all ayes, motion carried.

Update on Airport projects.

Josh Walker, Airport Manager, gave an update on pending Airport projects.

Josh has prepared a petition for Federal and (or) State Aid to help with fuel system improvements at the Langlade County Airport. The petition was approved by the County Board in Resolution 50-2016. Josh will submit paperwork to the Wisconsin Bureau of Aeronautics.

Nate Heuss, Facilities Management Director, gave an update on the vestibule project. Nate presented proposed bid documents containing a floor plan, with job specifications. Bids will be due September 30, 2016. The Committee will open the bids on October 5, 2016, during the Airport Committee meeting. Nate reviewed the floor plan and job specifications with the Committee members. Discussion held. The Committee made a suggestion to have glass blocks or windows in the new wall for more lighting. Motion by Burby to accept the revised floor plan for the new wall to have floor to ceiling glass. Motion by Schreiber to amend the motion to request bids for both floor to ceiling glass and $\frac{3}{4}$ glass on the new wall to compare cost, all ayes, except Feller-Gottard, nay, motion carried.

Supervisor Burby stated any motion we (Committee) may make is not legal and not germane to the public because there is nothing on the agenda about action taken.

Carol Feller-Gottard stated that there will be fly-in on September 17, 2016 at the Langlade County Airport from 10 a.m.-6 p.m. Crocker Kids 4-H will be selling food. Don Bintz will do a presentation on the Unmanned Aerial Vehicles.

Discuss request for short-term T-hangers rentals, with possible action.

Josh Walker, Airport Manager has received a request for short-term T-hanger rentals. In the past, the T-hangers have been rented at a yearly rate. Josh was contacted by a Doctor who would like to rent a T-hanger a couple times a month for two or three day duration. Josh stated that currently there are three T-hangers vacant and asked the Committee if they would be interested in creating a short-term rental rate. Monthly T-hanger rental rates are \$105. Motion by Burby, second by Schreiber to allow part-time rental of the T-hanger if space is available for a fee of \$10 per day, all ayes, motion carried.

Committee asked that Josh contact Robin Stowe, Corporation Counsel, to have him draft a short-term contract.

Review Airport correspondence, with possible action.

Josh Walker, Airport Manager, stated that the Langlade County Airport has a long standing arrangement with a crack filling service to do yearly maintenance on the Airport runways. Josh authorized the service to complete work on the East/West runway, giving them a max budget. The service went significantly over budget with a total bill being \$16,000. The Airport currently has \$9,500 in the budget for the 2016 year. The service is asking for \$12,000 to be paid in 2016 with the remaining \$4,000 to be paid in 2017. The Committee is recommending the payment of \$9,500 out of the budget with the remaining \$2,500 being taken from a different line item within the Airport budget to be paid in 2016 and the remaining balance of \$4,000 being paid in 2017. Discussion only.

Review bills and approve payment.

Motion by Burby, second by Schreiber to approve the bills. All ayes, motion carried.

Public comment on agenda items and consideration of requests for items to be added to future meeting agendas.

Supervisor Burby wanted to point out how well the video conference went with the Airport Manager.

Set next meeting date: Wednesday October 5, 2016 @ 3:30 p.m.

Adjournment

Motion by Schreiber, second by Burby to adjourn the meeting at 4:40 p.m. All ayes, motion carried. Meeting adjourned.

Submitted by Angie Schreiber, Acting Secretary