

## MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the airport on September 4, 2013 at 3:30 p.m.

The following committee members were present: Jim Jansen, Chair; Carol Feller Gottard; Larry Poltrock

Others present: Josh Walker, Airport Manager; Lynn Arrowood

**#1. Call meeting to order.**

The meeting was called to order by Chairman Jim Jansen, with Carol Feller Gottard acting as secretary and keeping minutes thereof.

**#2 Pledge of allegiance**

The Pledge of Allegiance was recited by all.

**#3 Approve or amend agenda as printed.**

A motion by Larry Poltrock, seconded by Carol Feller Gottard, was made to approve the agenda. Motion carried.

**#4 Approve minutes of July 10, 2013 meeting with possible action.**

Motion by Larry, second by Carol, to approve the minutes of the last meeting. Motion carried.

**#5 Discuss Land Acquisition and ALP progress.**

The land, Parcel 31, owned by Schroeder, needs to be appraised before further action can be taken. The Airport Layout Plan (ALP) "Insert" needs to be approved before land can be purchased. Motion by Larry, second by Carol to approve the ALP insert. Motion carried.

**#6. Discuss fuel tank transfers, with possible action.**

Josh Walker informed the committee that a glass-lined tank is needed for jet fuel and it is not known if the 100 lowlead (100LL) tank is certified to hold jet fuel. This is for Information only.

**#7. Review airport correspondence, with possible action.**

None.

**#8. Review bills and approve payment.**

The bills were reviewed. Motion by Larry, second by Carol, to approve the paid bills. Motion carried.

**#9. Set next meeting date.**

The next meeting will be held on October 2, 2013, at 3:30 p.m. at the airport. The following meeting will be November 6, 2013, at 3:30.

#10. Motion by Larry, second by Carol, to adjourn. Motion carried. Meeting adjourned at 4:20 pm.

Submitted by Carol Feller Gottard, Secretary