

## MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the Airport on October 5, 2016.

The following committee members were present: Chair: Carol Feller-Gottard, David Solin, and Angie Schreiber

Members Absent: None

Others present: Josh Walker, Airport Manager, Cameron Berg, Nate Heuss, Steve Koss, Lynn Arrowood, Robin Stowe, John Schroeder, Joe Novak, and Allan Horzewski

### **Call meeting to order.**

The meeting was called to order by Chairperson Feller-Gottard at 3:30 p.m.

### **Approve or amend the October 5, 2016 agenda as printed.**

Motion by Solin, second by Schreiber to amend the agenda moving agenda item Discuss vestibule project/open and review bids with Nate Heuss, with possible action before agenda item Discuss agricultural leases, with possible action, all ayes, motion carried.

### **Approve or amend the minutes of September 7, 2016 Airport Committee meeting, with possible action**

Motion by Schreiber, second by Solin to approve the minutes of September 7, 2016 Airport Committee meeting, all ayes, motion carried.

### **Discuss vestibule project/open and review bids with Nate Heuss, with possible action.**

Nate Heuss, Facilities Management Director, has received one bid for the vestibule project. Nate opened the bid with the Airport Committee present. The bid is from Tradewell Construction Company, the base bid is \$23,300 listing alternate add-ons.

Alternate A: in lei of floor to ceiling hollow metal frame with glass and 6 inch concrete block knee wall that is an add-on of \$1,100.

Alternate B: provide an automatic door operator in lieu of the closer is an add-on of \$3,990.

Voluntary Alternate: for a different brand of door operator is an add-on of \$2,200.

Discussion was held. Motion by Solin, second by Schreiber to have the project rebid and have Nate talk with Tradewell Construction discuss options to reduce submitted bid cost, all ayes, motion carried.

**Discuss agricultural leases, with possible action.** Chairperson Feller-Gottard stated that the current agricultural leases expire at the end of December 2016. Solin recommended raising the agricultural leases to \$60 an acre. Stephen Koss suggested that the agricultural leases start at \$40 per acre starting January 1, 2017, increasing by \$5 increment each year for the 5 year term. Lynn Arrowood and John Schroeder both hold an agricultural lease with Langlade County and both agreed to these terms. Motion by Solin, second by Schreiber to agree to the agricultural lease of \$40 per acre starting January 1, 2017, increasing by \$5 increment each year for the 5 year term, all ayes, motion carried.

Robin Stowe, Corporation Counsel, stated he will be in contact with the agricultural lease holders.

Stephen Koss requests a copy of the Airport Manager's contract and the Airport Hanger lease.

**Manager report on the Fly-In.** Josh Walker, Airport Manager, gave an update on the activities held during the recent Fly-In. The Medic-helicopter and two other planes flew in for viewing, Don Bintz held a demonstration on the Unmanned Aerial Vehicles, the Crocker Kids 4-H sold food, a chalk art contest and many other activities were held. Information only.

**Discuss status of the Unmanned Aerial Vehicles.** Cameron Berg, introduced Allan Horzewski who was hired by Don Bintz to do LIDAR Processing. Alan is working with Krueger and Steinfest to develop this process. LiDAR Processing measures distance data, giving a 3-dimension model of the scanned area; it can be used to identify the material being scanned. Cameron discussed how he was able to use the Unmanned Aerial Vehicles to look for the recent missing toddler in Langlade County. Discussion was held.

**Review Airport correspondence, with possible action.** Josh Walker, Airport Manager, was notified that the Wisconsin Bureau of Aeronautics received the petition packet for the 24-hour fuel pumps. The Bureau of Aeronautics will prepare a recommendation to proceed.

Josh asked the Airport Committee to review a new full-time hanger rental lease for Eugene Weyker. Josh stated that there will be two hangers vacant at this time.

Duane Haakenson, Zoning Administrator, has contacted Josh about the possible construction of a tower South of Antigo. The Airport has a height limitation Ordinance with a 3-mile radius. Josh referred Duane to the Wisconsin Bureau of Aeronautics airspace engineer for an airspace study.

**Review bills and approve payment.**

Motion by Schreiber, second by Solin to approve the bills, all ayes, motion carried.

**Public comment on agenda items and consideration of requests for items to be added to future meeting agendas.** None

**Set next meeting date:** Wednesday November 2, 2016 @ 3:30 p.m.

**Adjournment**

Motion by Solin, second by Schreiber to adjourn the meeting at 4:30 p.m. All ayes, motion carried. Meeting adjourned.

Submitted by Angie Schreiber, Acting Secretary