

## MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the airport on March 5, 2014 at 3:30 p.m. The following committee members were present: Jim Jansen, Chair; Carol Feller Gottard.

Others present: Josh Walker, Airport Manager

**#1. Call meeting to order.**

The meeting was called to order by Chairman Jim Jansen, with Carol Feller Gottard acting as secretary and keeping minutes thereof. Motion by Jim, second by Carol, to excuse Larry Poltrock as he is unable to attend, due to cold weather issues at NTC. Motion carried.

**#2 Pledge of allegiance**

The Pledge of Allegiance was recited by all.

**#3 Approve or amend agenda as printed.**

A motion by Jim Jansen, seconded by Carol Feller Gottard. Motion carried.

**#4 Approve minutes of the February 5, 2014 meeting with possible action.**

Motion by Carol, second by Jim, to approve the minutes of the last meeting. Motion carried.

**#5. Discuss Snow Removal Equipment Purchase (CIP) and City Snowblowing, with possible action.**

The CIP fund has \$30,000 for snowblower and mower. The multi-directional tractor with snowblower plow blades, etc. will cost approximately \$193,000; the County will need to provide 5% match or about \$10,000 and the State will pay the remainder. This will leave approximately \$20,000 in the CIP fund to purchase a new mower. Approval from BOA for 2014 for purchase of snow removal equipment. Josh looked at the used mower and it was too close to the price of a new one.

The city has snowblowed three times while the airport's snowblower has been being repaired at Quinlan's. The bill from the city has been \$1751.00 for the first two times. The bill for the third time has not been received yet. The bill for fixing the old snowblower is \$12,000.00.

**#6. Discuss Airport Lobby Lighting, with possible action.**

The airport will be getting used, but good, lighting fixtures from NTC. The maintenance dept. will install.

**#7. Review airport correspondence, with possible action.**

The BOA rate and use survey has been completed by Josh and sent to BOA.

Correspondance related to the lease with Ag/Extension. They say they cannot sign a lease; Robin is working with them to develop a lease agreement.

**#8. Review bills and approve payment.**

The bills were reviewed. Motion by Jim, second by Carol, to approve the paid bills. Motion carried.

**#9. Set next meeting date.**

The next meeting will be held on April 2, 2014 at 3:30 p.m. at the airport. The following meeting will be May 7, 2014, at 3:30.

#10. Motion by Jim, second by Carol, to adjourn. Motion carried. Meeting adjourned at 4:42 pm.

Submitted by Carol Feller Gottard, Secretary