

## MINUTES OF THE AIRPORT COMMITTEE

**Meeting Date: 6-7-2017**

**Time: 5:30 p.m.**

**CHAIRPERSON:** Carol Feller-Gottard

**MEMBERS PRESENT:** Angie Schreiber and Dave Solin

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Josh Walker, Airport Manager, Don Barnes and Alan Horzewski

### **Call meeting to order.**

The meeting was called to order by Chairperson Feller-Gottard at 5:30 p.m.

### **Approve or amend the minutes of May 3, 2017 Airport Committee meeting, with possible action:**

Motion by Solin, second by Schreiber to approve the minutes of May 3, 2017. All ayes, motion carried.

### **Approve or amend the June 7, 2017 agenda as printed:**

Motion by Schreiber, second by Solin to approve the agenda of June 7, 2017. All ayes, motion carried.

**Discuss updated hanger leases:** Josh Walker, Airport Manager gave the Airport Committee a draft of the updated hanger lease during the May meeting to review. Walker asked for a line to be added for the N number of the aircraft to be stored (The aircraft registration number). Walker will have Robin Stowe, Corporation Counsel, review and add the suggested wording. Walker will bring back to the July Airport meeting for approval. Discussion only.

**Update on Airport projects:** Josh Walker stated that a meeting will be held June 9, 2017 with the WI Bureau of Aeronautics to further discuss the 24-hour fuel pump design and installation. Funding has been approved from the State of Wisconsin for this project.

Walker discussed the Runway Resurface Project with an Airport Engineering Specialist from the WI Bureau of Aeronautics. The parties came and walked the runway to determine the extent of the aging of the runway. The WI Bureau of Aeronautics will determine if different more cost effective options would work for the repair of the runway. The WI Bureau of Aeronautics will contact Walker with any information. Information only.

**Update on Airport events:** Josh Walker stated that the next scheduled event to be held at the Airport will be the Annual Fly-in. The tentative date is September 23, 2017. Discussion held.

**Review Airport correspondence, with possible action.** Josh Walker stated that the Airport has received Sponsor Certifications from the State of Wisconsin, Robin Stowe will review the Sponsor Certifications, having Chairman Solin sign and Walker will send back to the State.

**Review monthly budget.** Committee reviewed the monthly budget. No information.

**Public comment on agenda items and consideration of requests for items to be added to future meeting agendas.** Don Barnes wanted the Committees to be aware that the workers at the Ag Resource Station are continually dragging in mud into the Airport and the grounds during the wet season or during irrigation. Barnes is asking for a structured agreement on Airport guidelines or a portable toilet and washing area to be placed on the grounds near the Ag Resource Station. Feller-Gottard will put this item on the July Airport agenda. Chairman Solin will ask Supervisor Novak to discuss during the next Ag and Extension Committee meeting.

**Set next meeting date:** Wednesday July 5, 2017 @ 5:30 p.m.

### **Adjournment**

Motion by Solin, second by Schreiber to adjourn the meeting at 5:58 p.m. All ayes, motion carried. Meeting adjourned.

Submitted by Angie Schreiber, Acting Secretary