

MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the Airport on July 6, 2016 at 3:30 p.m.

The following committee members were present: Chair: Carol Feller-Gottard, Richard Burby, and Angie Schreiber

Members Absent: None

Others present: Josh Walker, Airport Manager; Steve Koss, Lynn Arrowood, Robin Stowe, Don Bintz

1. Call meeting to order.

The meeting was called to order by Chairman Feller-Gottard.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

3. Approve or amend the July 6, 2016 agenda as printed.

Motion by Schreiber to approve the July 6, 2016 agenda as printed, second by Burby. All ayes, motion carried.

4. Approve the minutes of June 1, 2016 meeting, with possible action

Motion by Burby to amend the minutes of June 1, 2016 stating the agricultural leases run through December, 2016, second by Schreiber. All ayes, motion carried.

5. Discuss Public Hearing regarding funding for State and Federal Aid.

The Public Hearing regarding funding for State and Federal Aid was held July 6, 2016 at 3:00 pm. Don Bintz and Lynn Arrowood were present during the Public Hearing meeting with no objection to the proposed funding. Josh Walker will submit the proper paperwork to the Wisconsin Bureau of Aeronautics. Motion by Burby, second by Schreiber to advance the material for the State and Federal Aid, all ayes, motion carried.

6. Discuss Agricultural Leases.

Steve Koss address the Airport Committee regarding the ag leases. Robin Stowe, Corporation Counsel, explained the history of the Ag Lease Rates. Carol Feller-Gottard asked Mr. Koss if he had any paperwork as to the rate history of the Ag Leases. The Bureau of Aeronautics came to Langlade County to negotiate the rates, not the Committee. First Option and Due Consideration were given to Mr. Koss from the Bureau when this lease was established. Discussion was held as to why the rate was set at \$37.50, and now the question is: Can the rates be increased, by either the County or the Land Owner. An agreement rate should be resolved before the contract expires. Josh Walker is requesting and will be contacting a Professional Appraiser to come in and determine Land Rent Values for the Ag Leases.

7. Discuss vestibule remodeling estimate.

Nate Heuss, Maintenance Director, has done a walk through with Tradewell Construction Company who gave a preliminary estimate of \$20,300 including a 10% contingency including an electronic lock-set for the vestibule remodel. Funding for this project will come from the Ed Stasek estate donation. The Airport Committee has the authority to utilize these funds consistent with the intent of the donation. The funds cannot be used for operating costs. If the Airport Committee will be contracting with a company to perform the work, the Airport Committee will have to bid the project if the cost is over the donation amount of \$25,000. If the cost is less, the Airport Committee can select any method of securing the work that deems most advantageous to Langlade County. The Airport Committee will request bids by placing an ad in the Antigo Daily Journal and will review bid proposals at a later meeting date. Motion by Burby, second by Schreiber to go forward with placing an ad in the Antigo Daily Journal requesting bids for the vestibule remodel, all ayes, motion carried.

8. Update on Airport projects.

Josh Walker, Airport Manager, discussed that the CIP plan was approved to update the fuel system for the 2017 fiscal year. Josh will submit the petition package to the State. Discussion only

9. Review Airport correspondence, with possible action. None

10. Review bills and approve payment.

Motion by Schreiber, second by Burby to approve the bills. All ayes, motion carried.

11. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas.

Steve Koss is questioning Taxi ways and fencing. Josh Walker said that this is in our 6-year CIP. Mr. Koss also asked about extension of the runway.

Don Bintz updated the Committee regarding the process he has taken to get the Drones or UAVs (Unmanned Aerial Vehicles) into the Langlade County Airport. Discussion held, and the Committee is looking to have a joint meeting with Executive and Airport Committee on August 3, 2016.

12. Set next meeting date: Wednesday August 3, 2016 @ 3:30 p.m.

13. Adjournment

Motion to adjourn at 4:45 p.m. by Burby, seconded by Schreiber. All ayes, motion carried. Meeting adjourned.

Submitted by Becky Rank, Recording Secretary