

MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the Airport on January 6, 2016 at 3:30 p.m.

The following committee members were present: Chair: Carol Feller Gottard and Richard Burby

Members Absent: Richard Schuh

Others present: Josh Walker, Airport Manager, Cameron Berg, Robin Stowe, Dave Solin and Don Barnes

1. Call meeting to order.

The meeting was called to order by Chairman Carol Feller Gottard.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Motion to excuse Richard Schuh by Richard Burby, second by Carol Feller Gottard. All ayes, one absent. Motion carried.

3. Approve or amend agenda as printed.

Motion by Richard Burby to approve the agenda as printed, second by Carol Feller Gottard. All ayes, one absent, Motion carried.

4. Approve the minutes of November 4, 2016 meeting, with possible action

Motion by Richard Burby to approve the amended minutes of November 4, 2016, second by Carol Feller Gottard. All ayes, one absent. Motion carried.

5. At approximately 3:36 p.m. consider moving into closed session pursuant to Sec. 19.85(1) (e) & (f) to review the performance of the Airport Manager/FBO contract and to consider personal histories which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories.

Motion by Richard Burby, second by Carol Feller Gottard to move into closed session. By roll call vote. Burby, aye, Feller Gottard, aye. The Committee commenced to closed session at 3:36 p.m.

6. At approximately 3:56 p.m., return to open session with possible action taken on any matters discussed in closed session.

Motion by Richard Burby, second by Carol Feller Gottard to return to open session. The committee returned to open session. All ayes, one absent. Motion carried.

7. Discuss Edward Stasek's contributions for Airport projects.

Mr. Stasek contributed \$25,000 to the Airport for a project that would be in lieu of the tax levy. Discussion was held. Motion by Richard Burby to send out a thank you to the Stasek Family, second by Carol Feller Gottard. All ayes, one absent, motion carried.

8. Discuss Manager's contract increase for 2016 budget with possible action.

Motion by Richard Burby to increase the Manager's contract by 2% for the 2016 budget year, second by Carol Feller Gottard. All ayes, one absent, motion carried.

9. Discuss State Inspectors issue with diesel fuel tank with possible action.

The State of Wisconsin Inspector came and informed Josh, Airport Manager that the fuel tank at the end of the T-hangers is in violation. The violations cited are tank being too close to building, no containment and not being double walled. An appointment has been made for a company to quote a new tank and insulation. Aaron at Petrotech, LLC. will submit an approved plan and appropriate paperwork to the State.

10. Review Airport correspondence, with possible action.

Josh got a statement of control with leased land for Schroder Brothers. Josh discussed the statement with Robin Stowe, and it was signed and returned so Schroeder Brothers can continue to get the USDA programs. They pay \$37.50 per acres for 20 acres.

Josh received a general survey report card from Wisconsin Bureau of Aeronautics, the land side service requirements are all met. The air side still needs a Land Use Ordinance, a full length taxiway and an approach with ¼ mile minimums.

11. Review bills and approve payment.

Motion by Richard Burby to pay all bills, second by Carol Feller Gottard. All ayes, one absent, motion carried.

12. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas.

None

13. Set next meeting date

February 3, 2016 @ 3:30 p.m.

14. Adjournment

Motion to adjourn at 4:30 p.m. by Richard Burby, seconded by Carol Feller Gottard. All ayes, one absent, motion carried. Meeting adjourned.

Submitted by acting Secretary Richard Burby