

MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the Airport on February 3, 2016 at 3:30 p.m.

The following committee members were present: Chair: Carol Feller Gottard, Richard Schuh and Richard Burby

Members Absent:

Others present: Josh Walker, Airport Manager, Cameron Berg, Mrs. Schuh and Robin Stowe (arrived later)

1. Call meeting to order.

The meeting was called to order by Chairman Carol Feller Gottard.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

3. Approve the minutes of January 6, 2016 meeting, with possible action

Motion by Richard Schuh to approve the minutes of January 6, 2016, second by Richard Burby. All ayes, motion carried.

4. Approve or amend agenda as printed.

Motion by Richard Burby to approve the February 3, 2016 agenda as printed, second by Richard Schuh. All ayes, motion carried.

5. Review requests to carry-forward department funds from 2015 budget.

Josh Walker, Airport Manager, and asked to carry-forward from the 2015 budget \$8,446 for replacement of fuel tank. Motion by Richard Burby, second by Richard Schuh to carry-forward funds from the 2015 budget. All ayes, motion carried.

6. At approximately 3:36 p.m. consider moving into closed session pursuant to Sec. 19.85(1) (e) & (f) to review the performance of the Airport Manager/FBO contract and to consider personal histories which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories.

Motion by Richard Burby, second by Richard Schuh to move into closed session. By roll call vote. Burby, aye, Richard Schuh, aye, Feller Gottard, aye. The Committee commenced to closed session at 3:36 p.m.

7. At approximately 3:56 p.m., return to open session with possible action taken on any matters discussed in closed session.

Motion by Richard Burby, second by Richard Schuh to return to open session. The committee returned to open session. All ayes, motion carried.

Motion by Richard Burby, second by Richard Schuh that the outcome of the closed session was in the positive. The Committee finds that the Airport Manager has been positive and has carried out all the Committee's wishes. All ayes, motion carried.

Motion by Richard Burby, second by Richard Schuh to approve the amendment to the Airport Manager Contract, Page 2, Item Number 3, changing the contract date from 12-31-2015 to 12-31-2016. All ayes, motion carried.

8. Review Airport correspondence, with possible action.

Josh Walker, Airport Manager, reported that the State of Wisconsin Inspector has given Langlade County Airport a 60-day extension to have the fuel tank replaced and compliant with regulations.

Update on the need for an Air Side Land Use Ordinance from Wisconsin Bureau of Aeronautics. Josh stated that to develop this Ordinance it will require an association survey and will be incorporated with the next major Airport improvement project.

Discussion was held about the taxiway extension and about the Airport's six year Capital Improvement plan.

9. Review bills and approve payment.

Motion by Richard Schuh to pay all bills, second by Richard Burby. All ayes, motion carried.

10. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas.

Robin Stowe, Corporation Counsel, composed a letter to Mr. Now addressing his concerns about the daily operations of the Airport. The Airport Committee has reviewed and discussed the concerns. Robin Stowe will be in contact with Mr. Now.

11. Set next meeting date Wednesday March 2, 2016 @ 3:30 p.m.

12. Adjournment Motion to adjourn at 4:30 p.m. by Richard Burby, seconded by Richard Schuh. All ayes, motion carried. Meeting adjourned.

Submitted by Richard Schuh, Acting Secretary