

MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the Airport on February 1, 2017.

The following committee members were present: Chair: Carol Feller-Gottard and Dave Solin

Members Absent: Angie Schreiber

Others present: Josh Walker, Airport Manager.

Call meeting to order.

The meeting was called to order by Chairperson Feller-Gottard at 3:30 p.m.

Approve or amend the minutes of December 7, 2016 Airport Committee meeting, with possible action

Motion by Solin, second by Feller-Gottard to approve the minutes of December 7, 2016 Airport Committee meeting, all ayes, motion carried.

Approve or amend the February 1, 2017 agenda as printed.

Motion by Solin, second by Feller-Gottard to approve the February 1, 2017 agenda as printed, all ayes, motion carried.

Motion by Solin, second by Feller-Gottard to excuse Schreiber, all ayes, motion carried.

Review and approve Carry Forward request. Josh Walker, Airport Manager is asking for \$7,077.59 to be carried-forward to cover the cost of replacement of tile in the Airport lobby. \$25,000 from the Edward Stasek Donation will need to be carried-forward to cover the cost of the vestibule reconstruction.

Motion by Solin, second by Feller-Gottard to approve the carry-forward request of \$32,077.59, all ayes, motion carried.

Discuss Updating Hanger Leases. Josh Walker, Airport Manager, stated the wording on the current Airport leases needs to be updated to reflect current rules, regulations and insurance standards. Example: no salt may be used to melt ice by the hangers. Josh Walker will work with Robin Stowe, Corporation Counsel, to update the lease language and will bring this back to the Committee for approval. Information only.

Airport Projects Update. Josh Walker, Airport Manager, stated that a phone conference was held between Becker-Hoppe Associates and the Wisconsin Bureau of Aeronautics about the fuel pumps and runway extension projects. They discussed the budget for each project and discussed creating three separate contracts for the proposed work. Information only.

Josh gave an update on the vestibule project, stating the reconstruction project has started and is going well. Information only.

Review Airport correspondence, with possible action. The Rates and Survey annual report is due to the State, Josh will complete and send to the State.

Review bills and approve payment.

Motion by Solin, second by Feller-Gottard to approve the bills, all ayes, motion carried.

Public comment on agenda items and consideration of requests for items to be added to future meeting agendas. None

Set next meeting date: Wednesday March 1, 2017 @ 3:00 p.m.

Adjournment

Motion by Solin, second by Feller-Gottard to adjourn the meeting at 4:00 p.m. All ayes, motion carried. Meeting adjourned.

Submitted by Rebecca Rank, Recording Secretary