

MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the airport on December 4, 2013 at 3:30 p.m. The following committee members were present: Jim Jansen, Chair; Carol Feller Gottard; Larry Poltrock
Others present: Josh Walker, Airport Manager ; Stephanie Plaster; Kari Lazars

#1. Call meeting to order.

The meeting was called to order by Chairman Jim Jansen, with Carol Feller Gottard acting as secretary and keeping minutes thereof.

#2 Pledge of allegiance

The Pledge of Allegiance was recited by all.

#3 Approve or amend agenda as printed.

A motion by Larry Poltrock, seconded by Jim Jansen. Motion carried.

#4 Approve minutes of the November 6, 2013 meeting with possible action.

Motion by Larry, second by Jim Jansen, to approve the minutes of the last meeting. Motion carried.

#5 Discuss Lobby Lighting

Larry reported that NTC has 2' x 4' fluorescent fixtures which can be purchased for \$1.00 each. Josh is to talk to Nate about putting them in. Information only.

#6 Review airport correspondence, with possible action.

The State survey crew – Omni Assoc.-was here yesterday to begin work on the ALP and land purchase. Information only.

#7 Review bills and approve payment.

Kari Lazars asked to clarify the lease that ag research has. Approx. 34 acres would be leased for \$3500.00 to be paid to the airport, then returned to ag research as a journal entry. This is the way it has been done in the past. Information only.

The bills were reviewed. Motion by Larry, second by Carol, to approve the paid bills. Motion carried.

#9. Set next meeting date.

The next meeting will be held on January 8, 2014 at 3:30 p.m. at the airport. The following meeting will be February 5, 2014, at 3:30.

#10. Motion by Larry, second by Carol, to adjourn. Motion carried. Meeting adjourned at 4:47 pm.

Submitted by Carol Feller Gottard, Secretary