

## MINUTES OF THE AIRPORT COMMITTEE

A regular meeting of the Airport Committee was held at the Airport on April 6, 2016 at 3:30 p.m.

The following committee members were present: Chair: Carol Feller Gottard, Richard Schuh and Richard Burby

Members Absent: None

Others present: Josh Walker, Airport Manager

### **1. Call meeting to order.**

The meeting was called to order by Chairman Carol Feller Gottard.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

### **3. Approve or amend agenda as printed.**

Motion by Richard Schuh to approve the April 6, 2016 agenda as printed, second by Richard Burby. All ayes, motion carried.

### **4. Approve the minutes of February 3, 2016 meeting, with possible action**

Motion by Richard Schuh to approve the minutes of February 3, 2016, second by Richard Burby. All ayes, motion carried.

### **5. Discuss short term AG Sprayer agreement, with possible action.**

Josh Walker, Airport Manager, discussed that Country Side Aviation has a current agreement to utilize the AG Sprayer for crop dusting services. Country Side Aviation is requesting the terms of the agreement be changed from a 1 year term with automatic renew to a 3 year set term. Robin Stowe, Corporation Counsel, was consulted and said the terms are automatically renewed each year unless the Committee feels differently. Rental fee will stay the same at \$750 per year plus a monthly electrical fee. The contract is in effect until May of 2016.

Motion by Richard Burby, second by Richard Schuh to renew the AG Sprayer agreement with Country Side Aviation for a 1 year term, all ayes, motion carried.

Country Side Aviation has requested that the terms for the agreement be from January to December. Motion by Richard Burby, second by Richard Schuh to change the terms of the agreement to January 1, 2016 to December 31, 2016, with an automatic renew, all ayes, motion carried.

### **6. Discuss Diesel Fuel Tank installation, with possible action.**

Josh Walker has received the estimate from Petro Tech for the installation of the new, above ground Diesel Fuel Tank at a cost of \$8,800.18. The Airport has the funds in the budget to cover the cost of the installation of the new Fuel Tank.

Motion by Richard Burby, second by Richard Schuh to approve Petro Tech, Wisconsin Rapids to complete the installation of the new, above ground Diesel Fuel Tank for a cost of \$8,800.18, all ayes, motion carried.

**7. Discuss use of funds willed to the Airport, with possible action.**

Josh Walker read the letter from the estate of Edward Stasek, who willed \$25,000 to the Langlade County Airport to be used for a project that would be in lieu of the tax levy. The Committee asked that Josh compile a list of possible projects. No action taken.

**8. Review Airport correspondence, with possible action.**

Josh has been invited to an Airport Conference with the Wisconsin Airport Manager Association in Appleton. The conference will be held in May of 2016 with no cost. No action taken.

**9. Review bills and approve payment.**

Motion by Richard Schuh, second by Richard Burby to approve the bills, all ayes, motion carried.

**10. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas. None**

**11. Set next meeting date** Wednesday May 4, 2016 @ 3:30 p.m.

**12. Adjournment** Motion to adjourn at 4:05 p.m. by Richard Schuh, seconded by Richard Burby. All ayes, motion carried. Meeting adjourned.

Submitted by Richard Schuh, Acting Secretary