

MINUTES OF THE MEETING

COMMITTEE: Agriculture & Extension Education
DATE OF MEETING: August 11, 2015, Wolf River Room, Resource Center
MEMBERS PRESENT: Holly Matucheski, Pete Pennington, Joe Novak, Arlene Bonacci
MEMBERS ABSENT: None
OTHERS PRESENT: Kari Lazars, David Solin

Matucheski called the meeting to order at 9:00 a.m. The Pledge of Allegiance was recited.

Approve Minutes and Agenda:

Pennington made a motion to approve the minutes of the last meeting. Bonacci seconded the motion. All ayes. Motion carried.

Agent Reports:

Kari provided a handout on current and upcoming programs. She has provided poverty information and resources to Aspirus Langlade Hospital staff. Kari also is working with the Langlade Health Coalition in starting a WeekEnd Backpack (WEB) program that will provide kid-friendly food to families that sign-up for the program. Antigo School District staff identified some children coming to school hungry on Monday mornings. This is another avenue to reach children and families that may be financially struggling and provide nutritious foods that children can prepare on their own or with minimal assistance.

UWEX Office Expectations:

Kari shared the office expectations that staff created on how staff will work as a team and serve the public. If committee members hear comments or see behaviors outside of these expectations, they need to bring them to the department heads' attention.

Agriculture Agent Position Update:

Stephen Zimmerman accepted the Interim Agriculture Agent position. He started August 1. Through August, he will work 40% (2 days/week); and September-January, he will work 60% (3 days/week). Kari shared a flyer for the upcoming Research Station field day that he is coordinating.

WNEP Coordinator Position Update:

We conducted final interviews with two candidates, and neither candidate was selected. The position will be reposted, and a new recruitment plan is being developed.

Support Staff Position Update:

The duties, skills, and experience were revised in the position description and it will be posted this week, with a deadline of August 18. It will be posted on the county website and in the Antigo Daily Journal.

Habitat for Humanity VISTA Office Space:

Kari advised the committee that Habitat for Humanity asked if we could provide an office space for their VISTA person as there would be benefits to having both VISTAs collaborate together on community projects. This VISTA has her own computer, phone, and printer. She would only need a desk space. The UWEX office is reorganizing and would be able to accommodate an

office space. The committee felt this would work if we feel we have the space. Dave Solin suggested we inform public property of these changes. Kari will talk with Nate Heuss before the next Public Property Committee meeting.

2016/2017 Budget Approval:

The committee reviewed the upcoming 2016/2017 budget. We are able to stay within the budget number provided by the Finance Department without making any reductions. Pennington made a motion to approve the UWEX 2016/2017 preliminary budget and forward to Finance Committee; seconded by Bonacci. All ayes. Motion carried. As part of the budget discussion, the committee reviewed the upcoming Langlade County Extension Agents Contract. Bonacci made a motion to approve the 133 contract for the UWEX Agents; seconded by Pennington. All ayes. Motion carried.

4-H/Fair Board Liaison Report:

Holly provided a brief summary of the fair. There was a question raised on how different community groups purchase beer and other beverages to sell during the fair. The Fair Board purchases beverages in bulk, and then sells to the various groups for them to sell to the public.

Next Meeting:

Next meeting is scheduled for Tuesday, October 13 at 9:00 a.m.

Adjourn:

Pennington made a motion to adjourn the meeting at 10:05 a.m. Novak seconded the motion. All ayes. Motion carried.

Submitted by,
Kari Lazars