

LANGLADE COUNTY
800 Clermont Street
Antigo, Wisconsin 54409

www.co.langlade.wi.us
October 26, 2016

AGENDA

COMMITTEE: PERSONNEL COMMITTEE
DATE: Thursday, November 3, 2016
TIME: 9:00 A.M.
PLACE: Courthouse- Room 203

THE COMMITTEE MAY DISCUSS AND TAKE ACTION ON ANY OF THE AGENDA ITEMS LISTED BELOW.

SUBJECTS:

1. Call the meeting to order.
2. Silence Cell phones.
3. Pledge of Allegiance.
4. Approve/amend Minutes of October 6, 2016 Personnel Committee Meeting
5. Approve/amend the Agenda of November 3, 2016 Personnel Committee.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.
7. Discuss newly hired employee request for unpaid leave.
8. Discuss and obtain authority to refill the current Chief Deputy and/or Deputy Position within the Register of Deeds office due to the vacancy which will result as of the election of a new Register.
9. Discuss creation of 1 (one) Lt and 4 (four) Sgt classifications in the Corrections Department.
10. Discuss Office Manager title vs. Administrative Assistant title.
11. Discuss County Wellness Committee and chairperson position as it relates to the Affordable Health Care Act.
12. Discuss employee annual performance evaluations and employee hire/anniversary dates.
13. Review and revise Personnel Policies.
 - a. Accountability and Complaint Resolution Policy.
 - b. Performance Reviews Policy.
14. Human Resources Director's Report. *(Explanatory Note: Given the nature of the personnel matters contained within the Director's report, it may be necessary to discuss certain parts of the Director's report in closed session.)*
 - a. Review status of personnel investigations, if any.
 - b. Review status of changes in employment status (new hires, promotions, resignations, etc.), if any.
 - c. Review status of employment claims (unemployment, worker's compensation, fmla, etc.), if any.
15. At approximately 9:50 a.m., consider moving into closed session pursuant to Section 19.85 (1)(c)(f), to consider report from the HR Director which includes employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; or includes financial, medical, social or personnel histories or disciplinary data of specific persons, preliminary consideration of personnel problems or the investigation of charges if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

16. At approximately 10:00 p.m., return to open session with possible action taken on any matters discussed in closed session.
17. Review monthly bills for Corporation Counsel, Circuit Court, Clerk of Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.
18. Set date for next meeting.
19. Adjourn the meeting.

Additional items may be discussed, with no action taken during the meeting, for the purpose of preparing future meeting agendas.

Douglas Nonnenmacher, Chairman
Personnel Committee

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ms. Judy Nagel, Langlade County Clerk, 800 Clermont Street, Antigo, WI 54409. Telephone: (715) 627-6200.

cc:	Committee	City of Antigo Clerk	Gary D. Olsen
	Robin Stowe	Ron Nye	Antigo Times
	Antigo Daily Journal	Results Broadcasting	Don Bergbower
	Antigo Public Library	County Department Heads	Ron Barger
	RJ Weitz	Nate Heuss	Chet Haatvedt