

LANGLADE COUNTY
800 Clermont Street
Antigo, Wisconsin 54409

www.co.lanlade.wi.us
February 23, 2017

AGENDA

COMMITTEE: PERSONNEL COMMITTEE
DATE: Thursday, March 2, 2017
TIME: 9:00 A.M.
PLACE: Courthouse- Room 203

THE COMMITTEE MAY DISCUSS AND TAKE ACTION ON ANY OF THE AGENDA ITEMS LISTED BELOW.

As a courtesy to others, please silence cell phones and please notify the Chairman if you intend to record this meeting.

SUBJECTS:

1. Call the meeting to order.
2. As a courtesy to others, please silence cell phones and please notify the Chairman if you intend to record this meeting.
3. Pledge of Allegiance.
4. Approve/amend Minutes of February 2, 2017 Personnel Committee Meetings
5. Approve/amend the Agenda of March 2, 2017 Personnel Committee.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.
7. Consider request from Register in Probate/Juvenile Court Clerk for a low-limit credit card.
8. Request to fill the vacant Economic Support position.
9. Discuss Employee Appreciation event.
10. Consider request to establish minimum staffing plans in Departments not listed in Board Rule 12.1.
11. Discuss Confidentiality Policy and Confidentiality Pledge Form.
12. Discuss Compensation and PTO for Employee who fills a Vacant Department Head position.
13. Review and revise Personnel Policies, if any.
 - a. Evaluation of the personnel policies that have been implemented or revised within the past year.
14. Human Resources Director's Report. *(Explanatory Note: Given the nature of the personnel matters contained within the Director's report, it may be necessary to discuss certain parts of the Director's report in closed session.)*
 - a. Review status of personnel investigations, if any.
 - b. Review status of changes in employment status (new hires, promotions, resignations, etc.), if any.
 - c. Review status of employment claims (unemployment, worker's compensation, fmla, etc.), if any.
15. At approximately 10:30 a.m., consider moving into closed session pursuant to Sec. 19.85(1)(c) & (e), Wis. Stats., to review employment applications for the position of Human Resources Director.

16. At approximately 10:45 a.m., return to open session with possible action taken on any matters discussed in closed session.
17. If necessary, review status of delegation of Human Resources services while the HR Director position is vacant and discuss County's needs and priorities for Human Resource / Personnel Management services.
18. If necessary, review options available to address the County's needs and priorities for Human Resource / Personnel Management services, including the advantages, disadvantages and costs associated with each option.
19. Review monthly bills for Circuit Court, Clerk of Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.
20. Set date for next meeting.
21. Adjourn the meeting.

Additional items may be discussed, with no action taken during the meeting, for the purpose of preparing future meeting agendas.

Douglas Nonnenmacher, Chairman
Personnel Committee

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ms. Judy Nagel, Langlade County Clerk, 800 Clermont Street, Antigo, WI 54409. Telephone: (715) 627-6200.

cc:	Committee Ron Nye Antigo Daily Journal Antigo Public Library Kari Lazars	City of Antigo Clerk Antigo Times Results Broadcasting County Department Heads John Schunke	Robin Stowe Gary Olsen Alisha Resch Brenda Mayr Ron Barger
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