

LANGLADE COUNTY
800 Clermont Street
Antigo, Wisconsin 54409

www.co.lanlade.wi.us
January 30, 2017

AMENDED AGENDA

COMMITTEE: PERSONNEL COMMITTEE
DATE: Thursday, February 2, 2017
TIME: 9:00 A.M.
PLACE: Courthouse- Room 203

THE COMMITTEE MAY DISCUSS AND TAKE ACTION ON ANY OF THE AGENDA ITEMS LISTED BELOW.

As a courtesy to others, please silence cell phones and please notify the Chairman if you intend to record this meeting.

SUBJECTS:

1. Call the meeting to order.
2. As a courtesy to others, please silence cell phones and please notify the Chairman if you intend to record this meeting.
3. Pledge of Allegiance.
4. Approve/amend Minutes of January 5, 2017 and January 11, 2017 Personnel Committee Meetings
5. Approve/amend the Agenda of February 2, 2017 Personnel Committee.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.
7. Consider movement on the Matrix for new employees after the Probationary Period.
8. Review requests to carry-forward department funds from 2016 budget.
9. Consider request for the Register of Deeds to obtain a credit card.
10. Consider Resolution to revise County Board Rule 12.1, clarifying Rule 12.1 as it pertains to minimum staffing plans for certain departments.
11. Discuss Staffing Levels for the Correction Officers.
12. Discuss Compensation for Dispatch Supervisor.
13. Consider adding a PTO transfer option for employees who transfer positions from one department to another department.
14. Review and revise Personnel Policies, if any.
 - a. Review the Grievance Procedure.
 - b. Review the Recruitment and Selection Policy, regarding the Interview Team.
15. Human Resources Director's Report. *(Explanatory Note: Given the nature of the personnel matters contained within the Director's report, it may be necessary to discuss certain parts of the Director's report in closed session.)*
 - a. Review status of personnel investigations, if any.
 - b. Review status of changes in employment status (new hires, promotions, resignations, etc.), if any.

c. Review status of employment claims (unemployment, worker's compensation, FMLA, etc.), if any.

16. At approximately 10:15 a.m., consider moving into closed session pursuant to Section 19.85 (1)(c)(f), to consider report from the HR Director which includes employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; or includes financial, medical, social or personnel histories or disciplinary data of specific persons, preliminary consideration of personnel problems or the investigation of charges if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. To discuss a grievance that is proceeding to hearing before the Impartial Hearing Officer; to discuss employment offer as it relates to movement on the Matrix; to discuss Human Resources Director position status and responsibilities.
17. At approximately 10:45 a.m., return to open session with possible action taken on any matters discussed in closed session.
18. Review monthly bills for Circuit Court, Clerk of Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.
19. Set date for next meeting.
20. Adjourn the meeting.

Additional items may be discussed, with no action taken during the meeting, for the purpose of preparing future meeting agendas.

Douglas Nonnenmacher, Chairman
Personnel Committee

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ms. Judy Nagel, Langlade County Clerk, 800 Clermont Street, Antigo, WI 54409. Telephone: (715) 627-6200.

cc:	Committee	City of Antigo Clerk	Robin Stowe
	Ron Nye	Antigo Times	Gary Olsen
	Antigo Daily Journal	Results Broadcasting	Kari Lazars
	Antigo Public Library	County Department Heads	Chet Haatvedt
	Don Bergbower	John Schunke	Marilyn Baraniak