

LANGLADE COUNTY
800 Clermont Street
Antigo, Wisconsin 54409

www.co.langlade.wi.us
July 28, 2016

AGENDA

COMMITTEE: PERSONNEL COMMITTEE
DATE: Thursday, August 4, 2016
TIME: 9:00 A.M.
PLACE: Courthouse- Room 203

THE COMMITTEE MAY DISCUSS AND TAKE ACTION ON ANY OF THE AGENDA ITEMS LISTED BELOW.

SUBJECTS:

1. Call the meeting to order.
2. Silence Cell phones.
3. Pledge of Allegiance.
4. Approve/amend Minutes of July 7, 2016 Personnel Committee and the July 18, 2016 tri-meeting consisting of Executive/Finance/Personnel.
5. Approve/amend the Agenda of August 4, 2016 Personnel Committee.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.
7. Meet with Department Heads for which the Committee maintains oversight: Corporation Counsel, Circuit Court, Probate/Juvenile, Register of Deeds, Human Resource Director, Clerk of Courts and District Attorney regarding review and approval of 2017 and 2018 departmental budgets.
8. Consider request to refill vacant position in the Clerk of Courts Office.
9. Discuss request from Sheriff and LAW Union to consider placement of Josh Warren at a longevity step for benefits, except union seniority, commensurate with his overall years of service with the County.
10. Discuss PTO/Vacation involving Josh Warren
11. Review request from Law Enforcement Association to allow new employees/members to accrue benefits given overall County seniority.
12. Discuss Open Records Requests charges and fees
13. Discuss justification to Promote/Transfer Internal Employee to higher level position.
14. Review request and justification to start new employee above the minimum step of the Compensation Matrix.
15. Discuss establishing a date (closed session) for annual review/evaluation of HR Director Position.
16. Review a public records request for information contained in personnel files.

17. Discuss the Handbook Advisory Committee Recommendations:
 Courthouse/ResourceCenter; Maintenance/Forestry; Highway; Sheriff/Dispatch/Jail;
 Health/Social Services.
18. Review and revise Personnel Policies.
19. Human Resources Director's Report. *(Explanatory Note: Given the nature of the personnel matters contained within the Director's report, it may be necessary to discuss certain parts of the Director's report in closed session.)*
 - a. At approximately 10:30 a.m., consider moving into closed session pursuant to Section 19.85 (1)(c)(f), to consider report from the HR Director which includes employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; or includes financial, medical, social or personnel histories or disciplinary data of specific persons, preliminary consideration of personnel problems or the investigation of charges if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
20. At approximately 10:45 a.m., return to open session with possible action taken on any matters discussed in closed session.
21. Review monthly bills for Corporation Counsel, Circuit Court, Clerk of Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.
22. Set date for next meeting.
23. Adjourn the meeting.

Additional items may be discussed, with no action taken during the meeting, for the purpose of preparing future meeting agendas.

Douglas Nonnenmacher, Chairman
 Personnel Committee

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ms. Judy Nagel, Langlade County Clerk, 800 Clermont Street, Antigo, WI 54409. Telephone: (715) 627-6200.

cc:	Committee Robin Stowe Antigo Daily Journal Antigo Public Library Sandy Fischer Judge Rhode	City of Antigo Clerk Ron Nye Results Broadcasting County Department Heads Brenda Mayr RJ Weitz	Gary D. Olsen Antigo Times Marilyn Baraniak Josh Warren Tina Niles Sheriff Greening
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