

AMENDED AGENDA

April 5, 2016

COMMITTEE: PERSONNEL COMMITTEE
DATE: Thursday, April 7, 2016
TIME: 9:00 A.M.
PLACE: Courthouse- Room 203

THE COMMITTEE MAY DISCUSS AND TAKE ACTION ON ANY OF THE AGENDA ITEMS LISTED BELOW.

SUBJECTS:

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve/amend Minutes of February 29, 2016 Joint Meeting and March 8, 2016 Personnel Committee.
4. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.
5. Request to refill Register in Probate/Juvenile Court Clerk position due to a June 2016 retirement.
6. Request to refill Deputy in Probate/Deputy Juvenile Court Clerk, should this position become vacant.
7. Discuss Juvenile Justice Program with Craig Hotchkiss.
8. Review and revise Personnel Policies, including the policies which relate to requesting compensation reviews and restructuring positions within a department.
9. Review proposal to create a new Office Manager position to support both Health and Social Services Department needs in lieu of refilling the vacant Executive Assistant position.
10. Review proposal to create a new full-time clerical position to support both Health and Social Services Departments contingent upon an additional vacancy created by the filling the new Office Manager position.
11. As of January 1, 2017 elevate the current 0.8 clerical position in Health to a full FTE serving both Health and Social Services.
12. Discuss proposal to create a FTE Courthouse security position.
13. Discuss the Handbook Advisory Committee.
14. Review Human Resources Director Report.
15. Discuss resolution regarding the utilization of the Human Resources position.
16. Review monthly bills for Corporation Counsel, Circuit Court, Clerk of Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.
17. Set date for next meeting.
18. Adjourn the meeting.

Additional items may be discussed, with no action taken during the meeting, for the purpose of preparing future meeting agendas.

Douglas Nonnenmacher, Chairman
Personnel Committee

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ms. Judy Nagel, Langlade County Clerk, 800 Clermont Street, Antigo, WI 54409. Telephone: (715) 627-6200.

cc:	Committee	City of Antigo Clerk	Gary D. Olsen
	Craig Hotchkiss	Ron Nye	Ron Barger
	Antigo Daily Journal	Results Broadcasting	Joy Pecha
	Antigo Public Library	County Department Heads	Antigo Times
	Judge Rhode		